Activity Planning Tool

GBV teams may find it helpful to use the planning tool to better prepare for engaging community leaders. The planning tool serves as a model and can be adapted to your program context.

**Area of Engagement:** *GBV Response*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Intended Outcome: | | | | | |
| **Activity** | **Action Steps** | **Participants** | **Resources** | **Timeframe** | **Person(s) Responsible** |
| List ideas for engagement, or activities | List action steps required to conduct the activity | Who will be involved? (ex: staff, partners, community leaders) | List required resources |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Area of Engagement:** *GBV Risk Mitigation*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Intended Outcome: | | | | | |
| **Activity** | **Action Steps** | **Participants** | **Resources** | **Timeframe** | **Person(s) Responsible** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

57

**Area of Engagement:** *Transformative Change*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Intended Outcome: | | | | | |
| **Activity** | **Action Steps** | **Participants** | **Resources** | **Timeframe** | **Person(s) Responsible** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Area of Engagement:** *Supporting Women Leaders*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Intended Outcome: | | | | | |
| **Activity** | **Action Steps** | **Participants** | **Resources** | **Timeframe** | **Person(s) Responsible** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

58